

WITHDRAWAL

Students who wish to withdraw entirely from The Graduate School must complete the Program Withdrawal Request form via TGS Forms in GSTS (<https://gsts.northwestern.edu>).

Withdrawals in the fall, winter, and spring quarters with an "effective date" through the end of the sixth week of classes will result in an entry on the transcript documenting the withdrawal date. Withdrawals with an "effective date" after the end of the sixth week will result in the withdrawn courses, with grades of "W" for each course, posted on the transcript along with the withdrawal date.

Per The Graduate School and the University's withdrawal and refund policies, whether a tuition refund is possible and the amount of the refund depends on how long the student was enrolled in the term. Refunds of part or all of the tuition are dictated by the published refund schedule (<https://www.northwestern.edu/sfs/payments/withdrawing-from-the-university/>).

Depending on the effective date of withdrawal there may be financial implications for students receiving student loan funds. Before submitting a Program Withdrawal Request form via GSTS (<https://gsts.northwestern.edu>), it is the student's responsibility to review the Student Finance withdrawal policy (<https://www.northwestern.edu/sfs/payments/withdrawing-from-the-university/>) and information on withdrawals and financial aid (<https://www.northwestern.edu/sfs/financial-aid-and-loans/withdrawing.html>) and follow up with the relevant offices with any questions/concerns. Students on a visa should first consult with the Office of International Student and Scholar Services (<https://www.northwestern.edu/international/>).